

MLS #		Jackson MLS Commercial/Industrial Listing Input Sheet				_Retail		_Special Purpose	
Items marked with an asterisk (*) are required fields						_Industrial		_Office	
						_Business		_Apartment	
								_Other	
*Street Name:			*Street Type			*List Price:			
*Agent:		*List Ofc #:		Complex Name:					
*Compensation to SO			*List Date:			*Expire Date:			
<input type="checkbox"/> Cooperation & Compensation but no Subagency <input type="checkbox"/> Subagency & Compensation <input type="checkbox"/> Coop & Comp to Brokers who are not Agents of Seller or Buyer <input type="checkbox"/> Other Forms of Coop - See Remarks					Lockbox Location:		*Showing Information		<input type="checkbox"/> Call L. O. <input type="checkbox"/> Call L. A. <input type="checkbox"/> Call Own / Ten. <input type="checkbox"/> Appt Only <input type="checkbox"/> Lockbox <input type="checkbox"/> Show Anytime
* Type of Listing:		<input type="checkbox"/> E R S (Exclusive Right to Sell) <input type="checkbox"/> ERS w/Var. Rate Comm		<input type="checkbox"/> ERS w/Res. Prospect <input type="checkbox"/> Exclusive Agency					
Owner / Tenant Name					Owner / Tenant Phone:				
*City:					*Zip:		*Area:		*County:
Legal:									
Zoning:									
Directions:									
Possession:		*Exclusions:			* Internet		Y N	* Photo: Y N	
Office SqFt:		Warehouse SqFt:		Retail SqFt:		Industrial SqFt:			
Residential SqFt:		Total SqFt:		Lot SqFt:		Frontage Feet			
Acres:	Lot Dimension:		SqFt Source:		Tax Roll	Appraiser	Owner	Measured	Builder
# Units	# Stories	# Elevators:		Yr Built:	# Restrooms		# Docks		
Parking Sp. Cvr'd:	Parking Sp. UnCvr'd:	Business Included:	Y N	# Overhead Doors	Ceiling Height		Traffic Count		
Handicap Modified	Y N	# Tenants:	% Leased	Av Lease/Sq Ft		Divisible		Y N	
Expandable	Y N	For Lease	Y N	Taxes:		Tax Year:		Assessment	
Current Use:					Terms:				
* # BR:	# FBA	# HBA	# Rooms						
Insurance Exp:		Maintenance Exp:		Electric Exp:		Other Exp:			
Vacancy Factor:		Mgmt Exp:		Fuel Exp:		Water/Sewer Exp:			
Leasehold Fee:		Leasehold Fee Increases?		Y N		Maint. Fee			
Realtor Remarks:									
Business Type:									
CI-Equipment									
Gross Income:			Operating Expenses:				Net Income:		

Revision Date 5/22/01 _____

Sellers Initials: _____

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CM External Features	
_Delivery Dr	_Levelers
_Door Sign	_Ld dock/grd
_Doors 10-15'	_Ld dock/well
_Doors 16-20'	_Partially Fnccd
_Doors over 20'	_Pole Sign
_Doors under 10'	_Rail
_Dumpster	_Roof Sign
_Fully fenced	_Storage Bldg
_Guttering	_Storm Cellar
_Incinerator	_Undgd Sprnk
_Lawn Sprnkr	_Other

CM Features	
_Dock Ht Ldg	_Intercom
_Elevator	_Livi
ng Spc Av	
_Emp Lounge	_Public Rstr m
_Fire Escape	_Rail Ht Ldg
_Fire Sprnkr	_Security Alrm
_Fire Stairs	_Smoke Alrm
_Freight Elev	_Wtrfrnt Ldg
_Grade Loading	_Window Disp
_Handicap Desn	_Other
Hoists	

Construction	
_Block	_Log
_Brick	_Metal
_Clear Span	_Stone
_Concrete	_Stucco
_Con Tilt Up	_Wood
_Frame	_Other

Cooling	
_Attic Fan	_Wall Units
_Ceiling Fan(s)	_Wind. Unts
_Central Air	_Zoned
_Gas	_None
_Heat Pump	_Other

Documents	
_Aerial Survey	_Legal Desc
_Appraisal	_Photographs
_Blueprints	_Plot pl/survey
_Brochure	_P & L Stmt
_Draw ings	_Rec plat/plan
_Env Imp Study	_Soil Survey
_Floor Plan	_Sdv Approval
_Land Survey	_Topographic
_Leases	_Other
	_None

Electricity	
_110 Volt	_150
amps	
_220 Volt	_220+
amps	
_Fuses	_440 Volts
_Circuit Breakers	_Three Phase
_60 amps or less	_Other
_100 amps	

Flooring	
_Ceramic Tile	_Tile
_Concrete	_Vinyl
_Parquet	_W 2 W carpet
_Plyw ood	_Woo
d	
_Slate	_Other

Flood Hazard	
_Bldg has had Flood Water Inside	
_Floodplain	
_Flood Insurance Required	
_Flood Ins Not Presently Required	
_Floodway	
_No Previous flooding inside	
_Unknown	

Foundation	
_Block	_Piling
_Brick	_Post Ten Slab
_Concrete	_Slab
_Conventional	_Stone
_Footing	_Wood
_Masonry	_Othe
r	
_Metal	

Heating	
_Baseboard	_Propane
_Central Heat	_Radiant
_Dual Fuel HP	_Radiators
_Electric	_Sp Heater(s)
_Floor Furn	_Steam
Forced Air	_Wall Unit(s)
_Gas	_Wood
_Heat Pump	_Zoned
_Hot Water	_Other

Location	
_Downtown	_Rural
_Freestanding	_Shopping Mall
_Historic Area	_Strip Mall
_Industrial Park	_Suburban
_Office Park	_Urban
_Park	_Other
_Public Transport	

Lot Description	
_5 Ac to 1 Ac	_Less Than .5
Ac	
_1 to 5 Ac	_Level
_5+ Acres	_No Outlet St
_Add. Land avbl	_Sloping
_Commons	_Views
_Corner	_Water Frntg
_Cul-de-Sac	_Wooded
_Easement	_Zero Lot Line
_Golf Crs Ftg	_16th Section
_Ground Lease	_Other

Parking	
_1 Car	_Off Street
_1-25 Spaces	_Over 100 spcs
_2 Car	_Parking Grg
_25-50 Spaces	_Paved
_3+ Cars	_Security
_51-100 Spaces	_Street
_Assigned/Resrvd	_Under
_Attached	_Unit Garage
_Carport	_Unpaved
_Detached	_Other
_Garage	
_Lot	

Road Frontage	
_City Street	_Private
_County Road	_State Road
_Cul-de-sac	_US Highway
_Dead-end	_Unimproved
_Interchange	_Unpaved
_Interstate	_Other
_Paved	_None

Roof	
_Architectural	_Rubber
_Asphalt Shngl	_Shake
_Built Up	_Slate
_Composition	_Tar / Gravel
_Concrete	_Tile
_Fiberglass Shngl	_Wood Shngl
_Metal	_Other

Water / Sewer	
_Private Sewer	_Septic
_Private Water	_Trmnt Plant
_Public Sewer	_Well
_Public Water	_Other
_Retaining Pool	

Lighting	
_Flourescent	
_Hi Pressure Sodium	
_Incandescent	
_Security Lighting	
_Skylights	
_Other	

Property Address: _____

Seller Signature: _____

Seller Signature: _____

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