

MULTIPLE LISTING SERVICE OF JACKSON, MS, INC.

**LEAVE OF ABSENCE REQUEST**

**TO:** Board of Directors, Multiple Listing Service of Jackson, MS, Inc.

**DATE:** \_\_\_\_\_

In accordance with the MLS Bylaw provision *ARTICLE IV, Section 4.4. LEAVE OF ABSENCE*, which states:

Any Participant may request a Leave of Absence from the Service **for a maximum of one (1) year per request** upon submission of such request in writing to the Board of Directors. The Board of Directors will not be required to grant a Leave of Absence but will consider each case on its merits. If a Participant is granted a Leave of Absence, such Participant shall not participate in any of the activities of the Service. Any Participant granted a Leave of Absence shall surrender possession of his MLS Key, and during such Leave of Absence shall have no listing sent or given to him. The Participant granted a Leave of Absence may be reinstated upon written request to the Board of Directors. Any sales representative employed by a Participant taking a Leave of Absence shall be required to take a commensurate Leave of Absence under like condition.

I hereby request a Leave of Absence from the Multiple Listing Service, for the following reason:

\_\_\_\_\_  
\_\_\_\_\_

**If granted, the one year Leave of Absence will commence on the day it is approved by the MLS Board of Directors and will expire one year later with no option for an extension.**

I understand that a re-instatement fee of \$50 is required. To receive a **new** Key & Cradle a deposit of \$249.00 is required, unless you have moved your license to another MLS company.

Submitted by:

NAME: \_\_\_\_\_

OFFICE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

REVISED 5/2011

<b>FOR INTERNAL PURPOSES:</b>	LOA Approved _____ Yes _____ No
LOA Granted on _____, 20	LOA Expires on _____, 20